Manager of Business Processes

The Manager of Business Processes is a leadership role in the Lockheed Martin Leadership Association reporting to the Senior Manager of Enterprise Architecture. Leadership responsibilities include proposing efficient, workable solutions incorporating LMLA policy and meeting different LMLA directorates' requirements. The Manager may work with the Operations, Strategic Alignment, or Programs areas of business.

The Manager of Business Processes is responsible for:
• 	Define, implement, and maintain business processes and procedures to meet business objectives.
• 	Analyze and identify opportunities for business process improvements.
• 	Develop initiatives for continuous business process improvements.
• 	Ensure in compliance with customer and company proposed standards.
• 	Work with other process engineers in the integration of new and existing business processes.
• 	Use best practices to carry out business process analysis, re-engineering, process measurements, and change management activities.
• 	Work with stakeholders to identify business requirements, processes, and risks.
• 	Evaluate current business processes and recommend solutions for improvements.
• 	Develop and maintain best practices to meet changing business needs.
• 	Build and evaluate financial models for cost estimation, cash flow, and cost reduction.
• 	Prioritize and execute projects for ongoing business improvements.
• 	Provide technical advice on processing technology, capability, risks, costs.

Basic Qualifications:
• 	A one-year commitment
• 	Degree in business or engineering related field of study and 2+ years of professional experience in business process improvement, configuration management, project management, or change management. Four years of experience can be substituted in place of a degree.
• 	Knowledge of how to use several technical tools to automate workflows, monitor compliance, and analyze data (such as Microsoft Visio)
• 	Excellent verbal and written communication skills
• 	Experience with creating and maintaining technical documentation
• 	Self-motivated to make the LMLA membership a priority

Personal Characteristics
• 	Fearless – Fear of failure, what others may think, or weak results do not hold you back.
• 	Driven – Natural propensity to see what you started to the end and seek out new opportunities.
• 	Performs with Excellence – Strives to be nothing but the best and expects the same from peers.
• 	Consistent – Your peers know what to expect from you daily, dependable, like clockwork.
• 	Persuasive – Able to motivate teams and create an environment of inclusion.
• 	Respectful – Able to work with other ideas and find the optimal solution together.
• 	Heart for Others – Genuinely care for those around you and yearn for their growth.
• 	Servant Leadership Focused – Leads all peers with this mindset; others before myself.
• 	Models servant leadership with their direct team and maintain focus on the membership.